

# **Cleves Cross Learning Trust**



Cleves Cross  
Learning Trust

## **Charging and Remissions Policy**

Policy Adopted: Jan 14  
Last Review Date: June 18  
Next Review: June 20  
Head Teacher: Mrs A Lazenby  
Governor: Ms G Newby



A member of the Cleves Cross Learning Trust

## **CHARGING FOR SCHOOL ACTIVITIES**

### **Introduction**

Sections 449-462 of the Education Act 1996 set out the law on charging for school activities.

At Cleves Cross Learning Trust, the education provided within normal school hours is at no cost to pupils (this includes the supply of any materials or books, instruments, or other equipment). Education provided outside of school hours, if it is part of the National Curriculum, is also at no charge.

However, individual music tuition provided in school by Durham County Council's Music Service, will incur a charge and parents will be billed direct by them for this provision.

### **Optional Extras**

Charges may be made for some activities that are known as "optional extras". This would be where education is provided outside of school time and that is not part of the National Curriculum.

Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It will not therefore include an element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

### **Voluntary Contributions**

Voluntary contributions for the benefit of the school or any school activities may be requested. However, if the activity cannot be funded without voluntary contributions, parents will be made aware at the outset.

No child will be excluded from an activity simply because his or her parents are unwilling or unable to pay. At Cleves Cross Learning Trust, these activities are usually already heavily subsidised in order to ensure that no child is excluded. However, if insufficient voluntary contributions are raised to fund a visit, then it will be cancelled.

### **Residential Visits**

Cleves Cross Learning Trust pupils can take part in residential visits, where charges for board and lodging will be made - this will not exceed the actual cost applied by the organisation we are using. If insufficient voluntary contributions are raised to fund such a residential visit, then the visit may be cancelled.

In some cases, where parents are in receipt of free school meals they may be exempt from paying the cost of board and lodging.

### **Transport**

The trust does not charge for transporting pupils to or from the school premises, where the school has a statutory obligation to provide transport; or for any transport to other premises where the governing body or school has arranged for pupils to be educated (such as for swimming lessons).

### **Pre and After School Clubs**

We will make a very small charge for our breakfast club (currently £1 per day) and our after school activities are provided free of charge as far as possible.

Our policy on charging, in line with other school policies, is monitored and reviewed regularly, by the Headteacher and the Local Governing Body of each school.