



Tel: 01740 651599
Email: clevescross@durhamlearning.net
Web: www.clevescross.durham.sch.uk/

Cleves Cross Primary and
Nursery School
Ferryhill
County Durham
DL17 8QY



Dear Parent/Carer,

Thank you for your continual support with remote home learning. We are working hard to ensure that all pupils can successfully access their lessons in a timely and effective manner so that this does not overwhelm pupils or cause added stress or anxiety to both pupils and adults at home. We are doing this in several ways: with live catch-up sessions, live or pre-recorded lessons and setting assignments.

We are aware that it can be difficult to access live lessons when trying to manage multiple class schedules. For this reason, we have the option to record the live sessions so that they are available for pupils to access when they can or to simply listen again to the instructions given by the teacher. As a school the safety of our pupils is paramount especially when working remotely on the internet.

Therefore, the following measures will be in place to ensure that the needs of all our children are met:

- ◇ Children will be notified when the recording will begin.
- ◇ Children can turn off their cameras prior to the session being recorded
- ◇ Recordings will only be available to view by members of staff and other children in your child's class
- ◇ Recordings will be automatically deleted after 21 days

Points to consider and a quick reminder of our remote learning guidance – Children are not in school, but they are in a lesson and are expected to:

- ◇ Be dressed in reasonable daytime clothes
- ◇ As far as possible to be in a reasonably quiet room (No TV) with their books, pens, pencils etc.
- ◇ Not be eating during the lesson
- ◇ To be respectful, as would be expected in school
- ◇ To mute their microphone when not in use
- ◇ Any comments in the chat during the lesson should be about the lesson

Please complete the consent form in the app to allow the recording of live lessons in your child/children's class. If you would like to discuss this further or have any questions, please don't hesitate to contact school.

