

Mobile Phone Charter

Cleves Cross Primary and Nursery School has established the following Acceptable Use Charter for mobile phones that provides parents and pupils with guidelines and instructions for the appropriate use of mobile phones during school.

We are sure that you will support us with this charter for obvious reasons.

While we acknowledge a parent's right to allow their child to bring a mobile phone to school, **Cleves Cross discourages pupils from bringing one to school.**

1. Parents and pupils must read and understand this Acceptable Use Policy before they are given permission to bring mobile phones to school.
2. The Acceptable Use Policy applies to pupils during school hours on the school site. **Mobile phones are not permitted on school trips or residential trips.**
3. If parents need to contact pupils for any reason during the school day, this should be done via the school office and not via the child's mobile phone.
4. If pupils bring a mobile phone to school, *the phone must be switched off until they leave the school premises at the end of the day.*
5. Pupils must hand their mobile phones to their class teacher on arrival at school and these will be stored in the school office until the end of the day.
6. Pupils' mobile phones will be kept locked away until the end of the school day.
7. Mobile phones seen on the school premises being used at an inappropriate time will be confiscated immediately by a member of staff until the end of the day. At this time, it will be the responsibility of the parents to collect the phone from school, not the pupil. If a pupil is found taking photographs or video with a mobile phone of anyone, this will be regarded as a serious offence and disciplinary action will be taken, including a meeting with parents.
8. **The school cannot be held responsible for the security of pupils' mobile phones at any time.**